

Inner Projection – Professor Brown

How to Achieve in Career and Life to Greatest Joy and Satisfaction

Your input is important to us! This questionnaire gives Professor Jeff the ability to meet the specific needs of your group through his presentation. Please fill out any topics or questions you feel are relevant to your engagement. If it doesn't pertain to your situation, please skip to the next question or section. Thank you for your comments. It will unquestionably add value to the experience for all involved.

Company:	Contact Title:
Company Website:	Phone:
Event Date / Time:	E-mail

Program Details

Type of Meeting:

Meeting Theme:

Meeting Goal:

Is a copy of the meeting agenda or a list of other speakers / topics available?

Presentation Details

What is the most important content you would like addressed?

Is there a specific theme the presentation should encapsulate?

What perceptions or tools do you want your audience to leave with?

Where is Jeff positioned with the program? Intro., keynote, opening, closing?

Do you have attire recommendations?

Who will be introducing Jeff to the group?

Audience

Average Age Group:	Male / Female Percentage:
--------------------	---------------------------

Background

Primary product or service your company offers:

What are a few of the benefits you offer your customers / students?

What are a few achievements that stand out with your company / college?

What events have directly affected your industry this past year?

What are some of the daily challenges of your company / college?

Learning Tools

Are you interested in offering products at the event for continued learning?

Company to purchase product at quantity for distribution at event?

Learning materials available for participants for purchase at event?

Travel Accommodations

Hotel Name / Meeting Room Name:	Hotel Address:
Hotel Phone:	Hotel Reservation Confirmation Number:
Recommended Airport(s):	Approximate Travel Time from Airport Hotel:
Recommended Transportation from Airport to Hotel: (rental car, company driver, cab):	Contact Name/ Phone/ E-mail (to call upon arrival to discuss expectations leading up to presentation):